

ATTACHMENT A

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR COMMITMENT FORM

In accordance with IC 4-13-16.5 and 25 IAC 5, it has been determined that there is a reasonable expectation of Minority and/or Women Business Enterprise subcontracting opportunities on a contract awarded under this RFP. The MWBE Subcontractor Commitment form is **Attachment A**. The MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the **Attachment D**, Cost Proposal Template. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

A signed letter(s), on company letterhead, from the MBE(s) and/or WBE(s) must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring

purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound the rules and requirements of the State’s M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 22-69735

DUE DATE: February 14, 2022 by 3:00 PM

TOTAL BID AMOUNT: \$19,454,560.00

<input type="checkbox"/> MBE Firm <input checked="" type="checkbox"/> WBE Firm			
Company Name: Hypesmith, Inc.	Contact Person: Peggy Johnson		
Address: 6410 Johnson Rd Indianapolis, IN 46220	E-mail: peggy@hypesmith.com		
Sub-Contract Amount: \$3,112,729.60	<table border="1"> <tr> <td> Telephone Number: (317) 514-5318 </td> <td> Fax Number: () </td> </tr> </table>	Telephone Number: (317) 514-5318	Fax Number: ()
Telephone Number: (317) 514-5318	Fax Number: ()		
Sub-Contract Percentage of Total Bid: 16%	<p><u>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:</u></p> <p><u>SNAP Fraud Project Manager</u> The SNAP Fraud Project Manager provides project management support, meeting facilitation, communications support, and document management support for the State’s administration of the FNS SNAP Fraud Framework Implementation Grant Project.</p> <p><u>Quality Analyst</u> The Quality Analyst participates in multiple assignments simultaneously to review the overall vendor partners quality and deliverables which includes requirements review, change control request reviews, work instruction review and training documentation reviews.</p> <p><u>Project Management Analyst</u> The Project Management analyst participates in multiple assignments simultaneously to measure and manage the performance and metrics for the DFR and their vendor partners which includes application volumes, task volumes, metrics reviews, vendor reporting reviews and project management services.</p> <p>Hypesmith, Inc. is providing Valuable Scope Contribution (VSC) consulting services to this engagement in the form of the aforementioned services specific to this contract</p>		
Provide approximate dates when Sub-Contractor will perform on this project: 7/1/2022 – 06/30/2026			

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm	
Company Name: Sense Incorporated	Contact Person: Sanjay Vaze

Address: 14799 Daventry Drive Fishers, IN 46037
Sub-Contract Amount: \$2,918,184.00
Sub-Contract Percentage of Total Bid: 15%

E-mail: sanjay.vaze@esense-inc.com	
Telephone Number: (317) 490-2570	Fax Number: ()
<u>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:</u>	
<u>Case Reviewer</u> The Case Reviewer conducts case reviews for SNAP, TANF and Health Coverage cases to identify process and procedure errors for both DFR and Eligibility Services staff.	
<u>Quality Analyst</u> The Quality Analyst participates in multiple assignments simultaneously to review the overall vendor partners quality and deliverables which includes requirements review, change control request reviews, work instruction review and training documentation reviews.	
<u>Project Management Analyst</u> The Project Management analyst participates in multiple assignments simultaneously to measure and manage the performance and metrics for the DFR and their vendor partners which includes application volumes, task volumes, metrics reviews, vendor reporting reviews and project management services.	
eSense Incorporated is providing Valuable Scope Contribution (VSC) consulting services to this engagement in the form of the aforementioned services specific to this contract	

Provide approximate dates when Sub-Contractor will perform on this project:
7/1/2022 – 06/30/2026

First Data Government Solutions LP Respondent Firm 255 Fiserv Drive Address Brookfield, WI 53045 City/State/Zip Code Shane McCullough Representative 2/4/2022 Date

(312) 907-4823 Telephone Number N/A Fax Number shane.mccullough@fiserv.com Email Address  Authorizing Signature Shane McCullough Authorized Signer Printed Name and Title
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Please check if additional forms are attached.
Page _____ of _____

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W469
Indianapolis, IN 46204
(317) 232 - 3061

November 6, 2020

Ms. Peggy Johnson
Hypesmith, Inc.
6410 Johnson Road
Indianapolis, IN 46220

Subject: Application for WBE Certification

Dear Ms. Johnson,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **Hypesmith, Inc.** is hereby certified as a Women's Business Enterprise (WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Women's Business Enterprise participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
80101500	Business and corporate management consultation services
80101504	Strategic planning consultation services
80101600	Project management
80141500	Market research
80141501	Marketing analysis
80141505	Marketing plans
81112103	World wide web WWW site design services
82112212	Customer relationship management software maintenance
82111500	Technical writing
82111700	Creative writing
82140000	Graphic design

On September 13, 2010, the Governor's Commission on Minority and Women's Business Enterprises approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **November 30, 2023**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time to certified companies.

Although your certification is valid for a three-year period, you are required to submit an annual *Affidavit of Continued Eligibility (ACE)* form, located at www.in.gov/idoa/mwbe/files/ACE_Form.pdf. Please

remember you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership, and control.

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities. For questions regarding your registration profile, you may contact our office at 317-232-3061.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit www.in.gov/idoa/mwbe/2743.htm to verify certification status. Please contact our office at (317) 232-3061 if you have any other questions.

We ask that you please contact our office at (317) 232-3061 or mwbe@idoa.in.gov if you have any questions or concerns about your letter.

Sincerely,



Maia Saprashvili, Deputy Commissioner
Indiana Department of Administration
Division of Supplier Diversity

MS/vc



info@hypesmith.com
hypesmith.com

February 3, 2022

Teresa Deaton, Strategic Sourcing Analyst
Indiana Department of Administration
Procurement Division
402 W. Washington St., Room W468
Indianapolis, Indiana 46204

Subject: RFP 22-69735: First Data Government Solutions, LP's Proposal Response to FSSA DFR – Operational Verification and Validation Services – Subcontractor Letter of Commitment

Dear Ms. Deaton,

As COE/Owner of Hypesmith, Inc., I authorize and commit Hypesmith Inc. to the First Data Government Solutions, LP proposal for Operational Verification and Validation (OV&V) Services for the Indiana Family and Social Services Administration (FSSA), Division of Family Resources (DFR). If First Data Government Solutions, LP is awarded the contract for the project referenced above, Hypesmith Inc. confirms that we will subcontract to First Data Government Solutions, LP for the following:

- We will willingly carry out our responsibilities to provide consultation services in support of the DFR OV&V project, specifically SNAP Fraud Project Manager, Project Management Analysts and Quality Analysts and additional staff as the project requires.
- The amount of our subcontracting work totals \$3,112,729.60 or 16% of the awarded contract.
- Our work on the project will begin on July 1, 2022.
- We are a certified WBE firm.

Please feel free to contact me at (317) 514-5318 or via email at peggy@hypesmith.com if there are any questions or concerns. We look forward to supporting First Data Government Solutions and the State of Indiana on this project.

Regards,

Peggy Johnson
CEO/Owner
Hypesmith Inc



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION
Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204
(317) 232 - 3061

August 10, 2021

Mr. Sanjay Vaze
eSense Incorporated
14799 Daventry Drive
Fishers, IN 46037

Subject: Application for MBE Certification

Dear Mr. Sanjay Vaze,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **eSense Incorporated** is hereby certified as a Minority Business Enterprise (MBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority Business Enterprise participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
43200000	Components for information technology or broadcasting or telecommunications
80000000	Management and Business Professionals and Administrative Services
80101600	Project management
80111504	Labor training or development
80111608	Temporary information technology software developers
80111609	Temporary information technology systems or database administrators
80111610	Temporary information technology networking specialists
80111616	Temporary customer service personnel
80111701	Staff recruiting services
80111707	Permanent technical staffing needs
80111711	Permanent information technology software developers
80111712	Permanent information technology networking specialists
80111713	Permanent information technology systems or database administrators
80111716	Permanent information technology staffing needs
80161500	
81110000	Management support services
81111800	Computer services System administrators

86101800

In service training and manpower development

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **August 31, 2024**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time to certified companies.

Although your certification is valid for a three-year period, you are required to submit an annual **Affidavit of Continued Eligibility (ACE)** form, located at https://www.in.gov/idoa/wbt/DSDCert_ACE/index.html. Please remember you must notify us immediately if any changes occur. Failure to notify us of changes or to provide the ACE form annually will result in revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership or control.

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify certification status. Please contact our office at (317) 232-3061 or mwbe@idoa.in.gov if you have any other questions or concerns about your letter.

Sincerely,



Kesha Rich, Director of Certification
Indiana Department of Administration
Division of Supplier Diversity

KR/cb



February 3, 2022

Teresa Deaton, Strategic Sourcing Analyst
Indiana Department of Administration
Procurement Division
402 W. Washington St., Room W468
Indianapolis, Indiana 46204

Subject: RFP 22-69735: First Data Government Solutions, LP’s Proposal Response to FSSA DFR – Operational Verification and Validation Services – Subcontractor Letter of Commitment

Dear Ms. Deaton,

As President of eSense Incorporated, I authorize and commit eSense Incorporated to First Data Government Solutions, LP’s proposal for Operational Verification and Validation (OV&V) Services for the Indiana Family and Social Services Administration (FSSA), Division of Family Resources (DFR). If First Data Government Solutions, LP is awarded the contract for the project referenced above, eSense Incorporated confirms that we will subcontract to First Data Government Solutions, LP for the following:

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- The amount of our subcontracting work totals \$2,918,184.00 or 15% of the awarded contract.
- Our work on the project will begin on July 1, 2022.
- We are a certified MBE firm.

Please feel free to contact me at (317) 490-2570 or via email at sanjay.vaze@esense-inc.com if there are any questions or concerns. We look forward to supporting First Data Government Solutions and the State of Indiana on this project.

Regards,

Sanjay Vaze
President
eSense Incorporated

14799 Daventry Dr Fishers, IN 46037	State Government MBE certified in CA, DE, GA, IL, IN, KS, KY, MA, MD, MO, NC, NJ, NY, OR, PA, RI, TN, VA, WA, WI NMSDC MBE certified (recognized nationwide by major Private Sector firms)
Page 1 of 1	Unified Certification Program State Government DBE certified